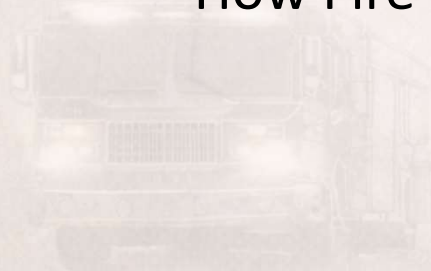


Using AI to Work Smarter

How Fire Chiefs can simplify Strategic Planning, Policy Writing,
and Everyday Leadership Task

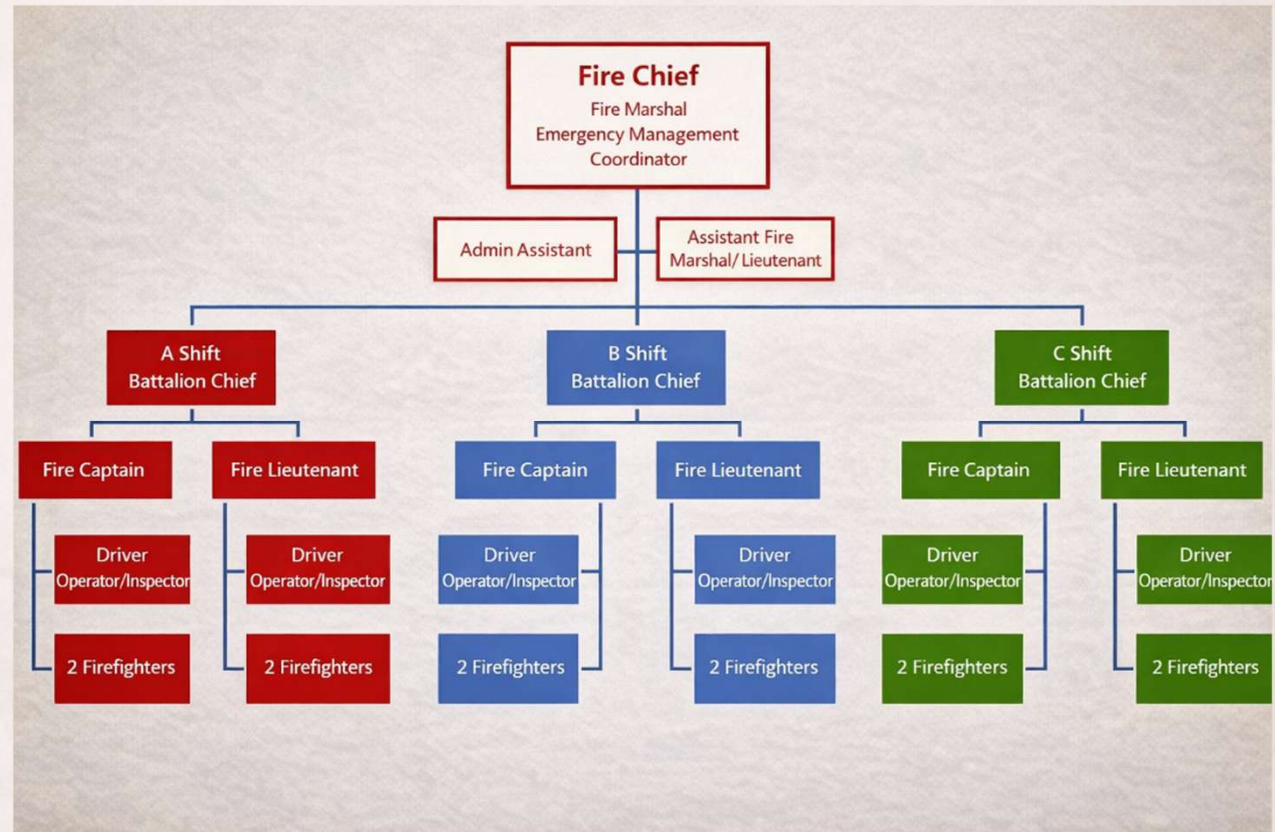
Chief Kyle McAfee
City of Selma Fire Department



Some Background

- 30 personnel
- 9 per shift on the line
- 1400 call per year
- EMS FRO

Smaller doesn't mean smaller workload



We've Always Borrowed Solutions

- “Don't Recreate the wheel!”
- “Use your network”
- Start with what already exist”



- AI just accelerates that process.
- The workload we're dealing with isn't slowing down.

The Workload Looks Metro. The Staffing Does Not.

Small departments are still expected to manage:

- Planning
- Policy
- Training
- Budgeting
- Compliance
- Executive communication

The work doesn't go away just because you're a smaller department



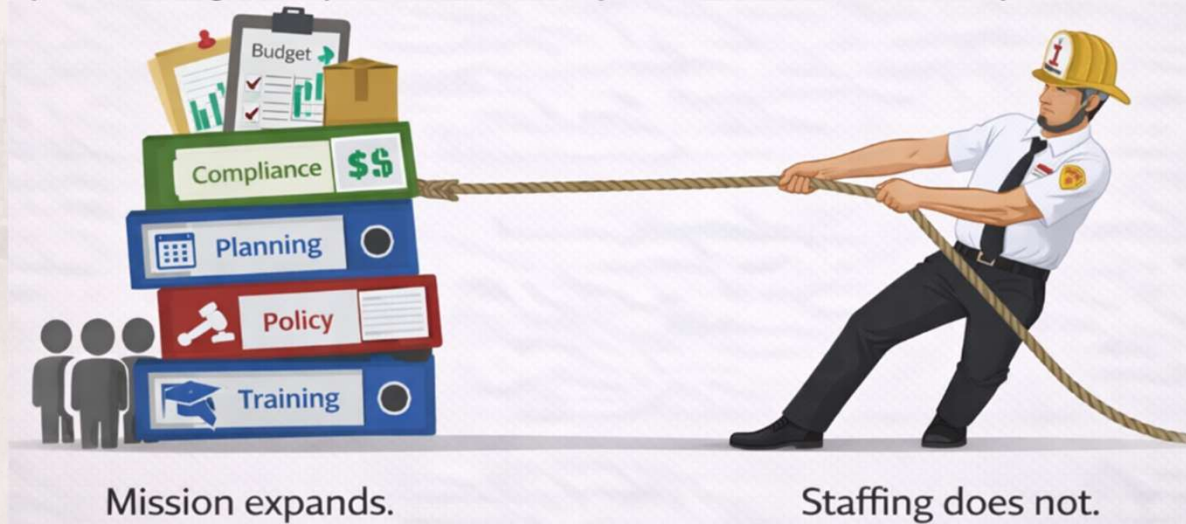
The Real Problem Isn't Commitment

It's Capacity

The mission keeps expanding.

The workforce does not.

So, leadership time gets pulled away from leadership work.



One Chief, Many Functions



- Planning
- Policy
- Training
- Budget
- Personnel
- Council communication
- Compliance/ Best Practices
- Community engagement

AI Is a Force Multiplier for Fire Chiefs

Just to be clear!

Not a replacement for you..

It still requires your judgement and expertise

Not hype

Not tech for tech's sake

It's a practical tool

One that helps you handle the workload.



Where AI Helps Most

AI is particularly useful for:

Time consuming task requiring “Desk Work”

- Strategic planning drafts
- SOP and policy writing
- Training program development
- Evaluation tools
- Budget narratives
- Staff communication

All things that have to get done, but can easily take over your day, if you let them.



Untapped Potential (Operation level)

AI can help with:



Training Development

Drills • Scenarios • Case studies



Officer Preparation

Promotional exams • Study guides



Operational Learning

After-action reviews • Lessons learned



Policy → Training

Turn SOP updates into training material

Untapped Potential (Chief level Work)

AI can help with



Fire Code Interpretation
Explaining unusual situations



Developer Communication
Plan review summaries



Council Communication
Technical reports → plain language









Administrative Work
Meeting notes → action plans



Capital Projects
Budget and apparatus justification

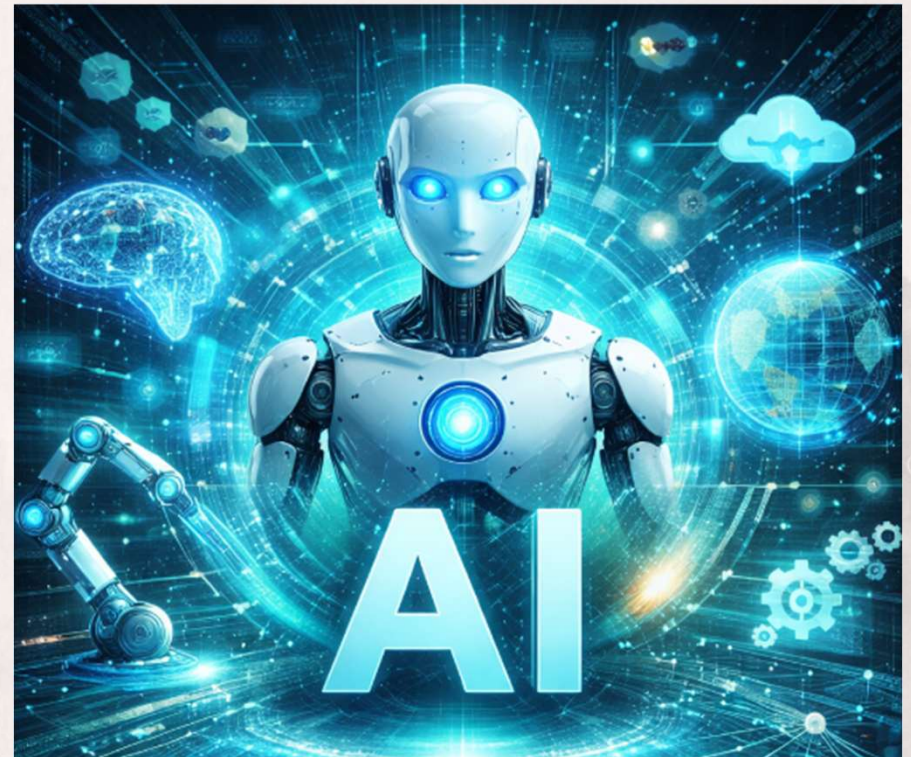
Things I Used to Spend Two Hours On

-  Writing the first draft of a policy
-  Turning rough notes into a strategic goal
-  Cleaning up formatting on reports
-  Building promotional exam questions
-  Creating a company drill outline
-  Explaining technical issues to city leadership

Most of these tasks now take minutes instead of hours.

Live Demos

- Some useful actions for building your strategic plan
 - Surveys
 - Picture to text
- Conference Schedules
- Emergency management



Share your ideas



Kyle E. McAfee

Selma Fire Department

kmcafee@ci.Selma.tx.us

Office 210-651-7831

Cell 817-475-4971



Prompts used

- I am giving you two pictures of an equipment list. Will you look at the pictures and create an excel sheet of the information included on the pictures? Can you also give me an approximate replacement cost in that same spreadsheet? Do your best guess.
- I am planning to attend the FDIC but there are so many great classes to choose from. Can you consider our discussions over the last year and build me a schedule specific to my interest and needs. Include class times and titles, room numbers, and instructors. Maybe with a brief description of the session.

Prompts used

- I need to draft a strategic plan for my fire department. I'd like to start by using CPSE guidelines, and I would like for it to meet the criteria for Texas Fire Chiefs Association best practices evaluation as well. Can you help me get me started?
- I have several documents I'd like you to review and utilize. Can you parse through them and draft a strategic plan?
- Let's slow down. Go back to Chapter 1, Personnel and Organizational Development. Provide a couple of strategic focuses and then one-, three-, and five-year goals. Put the goals in bullet format.

prompts

- I am being challenged on a decision to require a sprinkler system in an A3 facility. technically it is under 4000 sq ft but the applicant has not declared an occupant load. The use is a gymnasium and practice facility housing a basketball court and concession stand. Can you help me draft a letter reinforcing my stance? Address it to Traci and Monique.
- I'm getting a little pushback from folks throughout the city when I tell them they need to attend a NIMS class. Can you create a one-page document that breaks down in a chart format of what rank or position needs to take what level of course? I would like to include police, public works, building, and finance.
- Can you evaluate this completed strategic plan for compliance with TFCA and CPSE?