



**TEXAS FIRE
ADMINISTRATIVE
PROFESSIONALS**



**SUNDAY
1/22**

- 5:00PM** ARRIVE AND HOTEL CHECK-IN - REGISTRATION OPENS
- 7:00PM** REGISTRATION CLOSES
- DINNER ON YOUR OWN
- 9:00PM** UNOFFICIAL MEET-UP AT THE DIXIE CHICKEN



****REPRESENT YOUR DEPARTMENT BY WEARING YOUR DEPARTMENT SHIRT TO DAY 1****

**MONDAY
1/23**

- 7:00AM** FULL, HOT BREAKFAST FROM 7-8:30AM
REGISTRATION OPENS 7:00AM TO 8AM
- 8:00AM** **WORKSHOP WELCOME**
- 8:30AM** **SIMPLE STEPS TO PROMOTE AND PROTECT YOUR DISTRICT IN THE DIGITAL WORLD**
SIMON VANDYK, TOUCHSTONE DISTRICT SERVICES
- 10:30AM** **TCFP INFORMATION SESSION: FIDO FOCUS**
- 11:30AM** LUNCH WILL BE PROVIDED
- 1:00PM** **FIRE HR-FLSA-PAYROLL PANEL**
CATHERINE CLIFTON, ATTORNEY AT ROSS GANNAWAY CLIFTON
DORI LEE, HR DIRECTOR, CITY OF LANCASTER
- 4:00PM** **TEEX 45 MINUTE TOUR (OPTIONAL): MEET AT THE BUS IN FRONT OF THE HOTEL**
BUS TOUR OF BRAYTON FIRE TRAINING FIELD AND DISASTER CITY
- 5:00PM** DAY 1 CLOSES - DINNER ON YOUR OWN

8:00PM-11:00PM  **EVENING HOSPITALITY SUITE HOSTED BY BLAUER**



****WEAR YOUR 2023 TEXAS ADMINISTRATIVE PROFESSIONALS T-SHIRT TO DAY 2****

**TECH FOCUS
TUESDAY
1/24**

- 7:00AM** FULL, HOT BREAKFAST FROM 7-8:30 AM
- 8:00AM** **STOP THE DIGITAL MADNESS-BUILDING A PROFESSIONAL PRODUCTIVITY PLAN**
MELISSA PEOPLES
- 10:00AM**  **GROUP PICTURE WEARING OUR TFAP SHIRTS**
30 MINUTE MORNING BREAK
- 11:30AM** LUNCH WILL BE PROVIDED
- 1:00PM** **TECH HACKS YOU CAN'T LIVE WITHOUT**
MELISSA PEOPLES
- 4:00PM** **TABLE TOP DISCUSSIONS - DISCUSSIONS LEAD BY CHIEF STEPHENS- SAN MARCOS FD**
- 5:00PM** DAY 2 CLOSES - DINNER ON YOUR OWN

**WEDNESDAY
1/25**

- 7:00AM** FULL, HOT BREAKFAST FROM 7-8:30 AM
- 8:00AM** **FIRE DEPARTMENT MENTAL HEALTH & SUPPORT: BUILDING RESILIENCY THROUGH PREVENTION & ACTION**
DR. GINA DUNCKEL, PSY.D.
- 10:00AM** BREAK & CHECK-OUT OF ROOM (Hotel checkout is 11AM)
- 11:00AM** **WORKSHOP FINAL THOUGHTS & WRAP UP**
- 12:00PM** WORKSHOP ENDS

Teamwork 🔥 Productivity 🔥 Innovation

